

Supply chain Management and Supervisor competency

All supply chain site managers and supervisors are required to have the following competencies prior to working on BHNEL construction developments.

Supply chain site managers

- Must hold as a minimum requirement;
 - Construction Related Management S/NVQ level 4, 6, 7 or equivalent
 - Black CSCS managers card
 - SMSTS Training.

Supply chain site supervisors

- Must hold as a minimum requirement;
 - Construction Related Supervisory S/NVQ level 3 or 4 or equivalent
 - Gold CSCS supervisor's card
 - SSSTS Training

Responsibilities of a supply chain site manager/site supervisor (but not limited to)

- Oversee and supervise the direction of their packages specific works, whilst ensuring that BHNEL H&S, Environmental and Quality requirements are complied with.
- Ensure all operatives they put to work have the correct competencies and training to enable them to carry out their tasks.
- Ensure all operatives' risks / controls have been considered in the method statement and risk assessment and the operatives understand them before they commence work.
- Communicate all H&S related matters with their operative's i.e. daily briefings, lessons learnt bulletins etc.
- Ensure all operatives have the correct tools and equipment to carry out the work safely.
- Ensure the environment where operatives are carrying out their tasks is adequate i.e. lighting, access etc.
- Monitor all works to ensure compliance with the agreed safety procedures.
- Be approachable and communicate with site representatives respectfully.
- Report all accidents / incidents immediately however minor to the BHNEL site team.
- Attend all required meetings discussed at the prestart.
- Lead by example (professional behaviour).
- Stop works if the safety of others is compromised.

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03a Supply Chain Management and Supervisor Competence

This Safety Requirement Sheet details the minimum actions required to ensure Supply Chain Management and Supervisor Competence.

Minimum requirements for number of trained supervisors for each trade type are detailed below. These figures are minimum standards, and further Supervision may be required depending on a number of factors including risk, quality of supervision provided etc.:

Trade Type 1					
Specified Trades:	Mastic / Soft Flooring / Painting & Decoration / Cleaning / Ceramic tiling / Fire Protection / Kitchen & Bathrooms / Fencing / Insulation / Soft Landscaping & other unspecified, similar low risk trades				
Number of Operatives on site	Up to 4	Up to 15	Up to 30	Up to 60	Each 30 thereafter
Requirement	visiting SSSTS	1 x SSSTS	2 x SSSTS (normally one non-working)	1 x SMSTS + 2 x SSSTS (normally one non-working)	2 x SSSTS (normally one non-working)
Trade Type 2					
Specified Trades:	Enabling / Brickwork/ PCC Beams / General Carpentry / Plastering / Dry Lining / Roof finishes (tile, asphalt, membranes, etc.) / Façade finishes (Cladding etc.) / Hard Flooring / Windows / Balconies / Mechanical / Electrical / Hoarding / Logistics & other unspecified, similar medium risk trades				
Number of Operatives on site	Up to 4	Up to 15	Up to 30	Up to 60	Each 30 thereafter
Requirement	1 x SSSTS	1 x SSSTS + visiting SMSTS	1 x SMSTS + 1 x SSSTS (normally one non-working)	2 x SMSTS + 2 x SSSTS (normally two non-working)	1 x SMSTS + 1 x SSSTS (normally one non-working)
Trade Type 3					
Specified Trades:	Ground Remediation / Demolition / Piling / Groundwork / Civil Engineering / PCC Floors / RC Frame / Roof Carpentry / Scaffolding / Steel Erection / Hard Landscaping / Lift Installation / Roof finishes (tile, asphalt, membranes, etc.) / Any trade acting as Principal Contractor & other unspecified, similar high risk trades				
Number of Operatives on site	Up to 4	Up to 15	Up to 30	Up to 60	Each 30 thereafter
Requirement	1 x SSSTS + visiting SMSTS	1 x SMSTS (normally one non-working)	1 x SMSTS + 2 x SSSTS (normally one non-working)	2 x SMSTS + 3 x SSSTS (normally two non-working)	1 x SMSTS + 2x SSSTS (normally one non-working)

The following qualifications are acceptable alternatives to the SMSTS qualification:

- Institution of Occupational Safety & Health 'Managing Safety in Construction'
- Construction Industry Scaffolders Record Scheme (CISRS) 'Scaffolding Supervisor'
- Certificate of Competence for Demolition Operatives (CCDO) 'Demolition Supervisor'
- Construction Health & Safety Group (CHSG) 'Health & Safety Site Management Cert' (comprising modules 1-3)
- NEBOSH National Certificate in Construction Health & Safety

Where 'non-working' supervision is recommended then this must be provided unless agreed with the Project management team in writing following suitable Risk Assessments and justification being provided.

Suitability of Supervisors (Black Hats) should be assessed by an interview by a Berkeley Project team member prior to starting on site. This should be recorded.

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Operatives Training Requirements

Training Matrix	CSCS Card	CPCS / NPORS Card	NICEIC	SIA Licence	SMSTS / SSSTS	Manual Handling	Work @ height	Confined Space	SG4 Awareness	TG20 Awareness	Safety Harness for Users	IPAF	PASMA Combined Low Level & Towers	Paslode Training	Abrasive Wheels	Temporary Works	Face fit Training	First Aider	Fire Marshal
Apprentice	M					M	M										M		
Appointed Person		M				M	M										M		
Banksman		M				M	M										M		
Bricklayer	M					M	M										M		
Carpenter	M					M	M				M		M	M	M		M		
Carpenter Apprentice	M					M	M				M		M	M	M		M		
Cleaner	M					M	M										M		
Concrete Finisher	M					M	M								M		M		
Crane Operator		M				M	M										M		
Crane Supervisor		M				M	M										M		
Dryliner	M					M	M								M		M		
Electrician			M			M	M								M		M		
Electrician Apprentice			M			M	M										M		
Engineer	M					M	M										M		
Fencer	M					M	M								M		M		
Foreman	M				M	M	M	M							M		M	M	M
Form Worker	M					M	M								M		M		
Ground Worker	M					M	M	M							M		M		
Handyman	M					M	M								M		M		
Hod Carrier	M					M	M							M			M		
Machine Operator		M				M	M										M		
Labourer	M					M	M								M		M		
Painter / Decorator	M					M	M										M		
Piler	M					M	M								M		M		
Plasterer	M					M	M						M		M		M		
Plumber	M					M	M						M		M		M		
Plumber Apprentice	M					M	M										M		
Pump Operator						M	M										M		
Roofer	M					M	M				M				M		M		
Scaffolder	M					M	M		M	M	M				M		M		
Slinger / Signaller		M				M	M										M		
Security				M															
Site manager / Supervisor	M				M	M	M					M	M		M		M	M	M
Steel worker / Fixer	M					M	M					M	M		M		M		
Striker	M					M	M					M	M				M		
Tarmac worker	M					M	M								M		M		M
Telehandler		M				M	M										M		
Traffic Marshal	M					M	M										M		
Water proofer	M					M	M								M		M		
Welder	M					M	M						M		M		M		

Competencies guidance documents and references

<https://builduk.org/wp-content/uploads/2020/08/Training-Standard-August-2020-1.pdf>

<https://builduk.org/wp-content/uploads/2018/12/A-Guide-to-CSCS-Cards.pdf>

<https://www.cscs.uk.com/applying-for-cards/types-of-cards/>

<https://bgportal.co.uk/cp/ohse/procedures/Forms/AllItems.aspx>

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